**FEDERAL POLYTECHNIC, ILE-OLUJI**

**STANDARD FORMAT OF CURRICULUM VITAE (NON-TEACHING SENIOR STAFF)**

**A. PERSONAL DATA**

1. **NAME:**
2. **DATE AND PLACE OF BIRTH:**
3. **STATE OF ORIGIN:** **LOCAL GOVT. AREA:**
4. **SENATORIAL DISTRICT:**
5. **NATIONALITY**:
6. **MARITAL STATUS:**
7. **PHONE NUMBERS:**
8. **NO. OF CHILDREN AND THEIR AGES:**
9. **PERMANENT HOME ADDRESS:**
10. **NAME AND ADDRESS OF SPOUSE:**
11. **NAME AND ADDRESS OF NEXT KIN:**
12. **DATE OF ASSUMPTION OF DUTY IN THE POLYTECHNIC:**
13. **STATUS ON FIRST APPOINTMENT:**
14. **PRESENT POST:**
15. **DATE OF PRESENT APPOINTMENT:**
16. **DATE OF CONFIRMATION OF APPOINTMENT:**
17. **PRESENT SALARY: CONTEDISS: STEP:**
18. **SCHOOL:**
19. **DEPARTMET:**
20. **DATE OF ENTRY INTO PUBLIC SERVICE:**

**B. EDUCATIONAL INSTITUTIONS (WITH DATES)**

**C. ACADEMIC/PROFESSIONAL QUALIFICATIONS (WITH DATES)**

**D. WORKING EXPERIENCE WITHIN THE POLYTECHNIC (WITH DATES)**

**E. CONFERENCES ATTENDED WITH DATES**

1. **POLYTECHNIC SPONSORED COURSE(S) WITH DATE (IN SERVICE ETC) SINCE FIRST APPOINTMENT:**
2. **OTHER CONFERENCES ATTENDED WITH DATES**

**F. MEMBERSHIP OF PROFESSIONAL ORGANIZATIONS (Pls. list):**

**G. EXTRA CURRICULAR ACTIVITIES WITHIN AND OUTSIDE THE POLYTECHNIC:**

**H. ANY OTHER RELEVANT INFORMATION:**

 **Signature: Date:**